

Workday Open Enrollment

Follow these steps to complete your benefit elections in Workday.

- 1 Log in to Workday and click on the Open Enrollment task in your inbox.

Hello There

Awaiting Your Action

- Open Enrollment Change: Bus Driver (200199) on 01/01/2027
- My Tasks - 7 month(s) ago
- My Tasks - 1 year(s) ago

[Go to My Tasks \(13\)](#)

Timely Suggestions

- You Have Unsubmitted Time Make sure to submit your time entries [My Time](#)

Announcements < 1 of 2 >

Quick Tasks

- [View Location](#)
- [View Company](#)
- [My Payslips](#)

- 2 Click Let's Get Started.

☆ ⚙️ ↺ Created: 11/01/2026 | Effective: 01/01/2027

Change Benefits for Open Enrollment

Open Enrollment 10/26/2026 – 11/13/2026

Choose new plans or re-enroll in the plans you currently have.

Let's Get Started

- 3 Update your Health Information, click Submit and then Continue.

Update Your Information

Health Information

Tobacco Use

Effective January 1, 2027, employees who use tobacco products will be required to pay an additional monthly charge of less tobacco, or any other tobacco or nicotine releasing products regardless of the number of times, frequency or method. Please note that this only applies to employees enrolled in our major medical plan through Aetna not covered by a labor agreement.

Question Have you used tobacco in any form in the past 12 months?

Answer * ☐ Yes ☒ No

Tobacco Surcharge Removal Opportunity

If you pay the \$100 monthly tobacco surcharge, you have the opportunity to have the surcharge removed by participating in Aetna's Tobacco Cessation Program. [Click here](#) for more information about the program and about the reasonable alternative standard if you are unable to complete the cessation program due to a medical condition.

- 4 Review each card displayed on the next screen to complete your Benefit Enrollments. If you have questions regarding the coverage or plans available, there is a hyperlink in the Help text above the cards for your review.

Open Enrollment

Projected Total Cost Per Paycheck \$0.00

Enrollment Instructions

[WELCOME TO YOUR BENEFITS ENROLLMENT FOR 2027!](#)
Please complete your benefit elections.
If you have questions while making your elections, you can review more at a later [Beacon Benefits Info website](#) for coverage available!

Health Care and Accounts

Medical	Dental	Vision
Aetna (PPO)	MetLife (High Plan)	MetLife (Vision)
Cost per paycheck \$86.75	Cost per paycheck \$14.79	Cost per paycheck \$2.52
Coverage Employee Only	Coverage Employee Only	Coverage Employee Only
Manage	Manage	Manage

- 5 Review and Sign your elections. Once you have reviewed each card and completed all elections, click Review and Sign. At the bottom of the page, you must select the "I Accept" checkbox as your electronic signature, then click Submit.

Acknowledgment Required

Before you can submit your benefits enrollment, you must select the "Acknowledgment" checkbox at the bottom of this page. By checking this box, you agree to the following:

I acknowledge that, under plan terms, my health and welfare benefit coverage ends on my date of termination of employment; however, coverage may end earlier if required employee contributions are not paid, in accordance with [Beacon Mobility's Benefits Enrollment Policy](#).

- 6 Congratulations, you have completed your Benefit Elections!

You're All Set!

You have submitted your benefits elections.